

# The Curve

Learning News – November 2024

Taking your learning to the next level



Human Resources  
Learning and Development

↓ Click on the number or title to jump straight to the slide

**1**

**News from the team**

**2**

**Flash Info from the learning programmes**

**3**

**Special feature**

**4**

**Learning nugget**

**5**

**Digital pick of the month**

**6**

**Top tip from the Learning Hub**

**7**

**Last call**

[Click here to go back to this page →](#)

[Index](#)



Human Resources  
Learning and Development

# 1

## News from the team

Some good news...

The CERN Training Centre, built in the 1970s, will undergo some much-needed refurbishment in the early part of 2025.

As of Spring next year, we will welcome you again to our freshly painted learning centre.

Don't worry - learning never stops and it is still business as usual for the LD team. Courses will be scheduled either online or in alternative locations.

Stay tuned for more news and information from the relevant learning portfolios!



## 2 Flash Info from the learning programmes

### Language

#### **INTENSIVE French course – level A2+**

Great opportunity to tackle your French skills with this upcoming session of [Learn French with Confidence - A2+](#).

Special end-of-year schedule (2 weeks on, 4 weeks off, 2 final weeks): **2 to 13 Dec & 13-24 Jan** (15:45-17:45).

Register by 25 Nov 2024 at the very latest.

### Leadership

#### [Coaching techniques for Managers](#)

Coaching is a **key leadership skill**, and managing in a coaching style will help your team members grow without telling them what to do!

Next session: **18-19 Nov**

Register before 11 Nov to take advantage of this great opportunity to increase the impact of your management style.

### Personal Development & Communication

#### [From needs to solutions: Insights](#)

Join this **2h-workshop** to learn more about analysing needs, communicating and quality assurance to reach adequate solutions.

Last 2024 sessions: **13 Nov** (FR) and **11 Dec** (EN)

Register now on the [Learning Hub](#) to get trained this year!

### Technical

- [Application de la cotation fonctionnelle et le langage ISO-GPS dans l'industrie](#): upcoming session on **3-5 Dec**. Enrol before 27 Nov.
- [Professional ZYNQ UltraScale+ MPSoC](#): upcoming instructor-led online session hosted at the Training Centre scheduled on **2-6 Dec**. Register without delay!!

### Technical Management

#### [Procurement courses](#)

All dates now published for 2025!

Check out our collection for the different modules on Procurement Supplies >50 KCHF and >200 KCHF, including [Price Enquiries](#), [Procurement Rules, Strategy and Market Survey](#), [Invitation to Tender](#), [Contract Management](#), [Best Value for Money Adjudications](#)

### My Career @ CERN

#### [Connecting the dots](#)

#### **Networking, networking, networking!**

Great opportunity for all newcomers to learn more about CERN and meet Experts, Leaders and peers for a fun afternoon away from the daily job!

Places up for grabs in the last event of 2024 (26 Nov).



## 3

## Special Feature

### Safety Matters for Supervisors

#### What?

New joint HSE-ST/HR-LD training programme to learn about the necessary support and tools to fulfil supervisors' responsibilities in matters of Safety

#### Who for?

- Supervisors, Section Leaders & Group Leaders
- Highly recommended for new supervisors within 1 year of their nomination and current supervisors

#### How?

3 e-learnings & 2 short workshops

#### Where?

The [Learning Hub](#) of course!

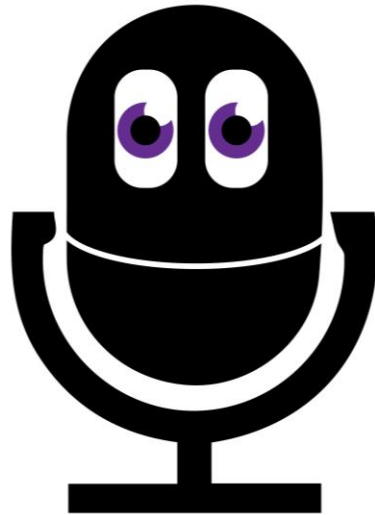
See [bulletin](#) article...



## Micro-Talk #13 Timeboxing

[Indico event](#)

# Micro talk #13



HR Learning & Development invites you to a micro-talk on [time management](#).

In today's fast-paced business environment, where there are numerous competing demands on our time, the solution is to focus on one task at a time. This is the most effective time management technique. This micro-talk will show you how to master it!



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## Timeboxing

Micro-talk 45 min + 15 min Q&A

Expert: Marc Zao-Sanders, Time Management expert; CEO, Filtered Technologies; Author, "Timeboxing: The Power of Doing One Thing at a Time" (March 2024)

**08 November 2024 – 2.00 to 3.00 p.m.**

In English, via Zoom and recorded

For more information and registration:  
<https://indico.cern.ch/category/16585/>



4

## Learning nugget

### Innovation and creative risk

There is no such thing as true innovation in a team without risk... and true innovation requires the right mindset!

Check this insightful [article](#) to learn the most powerful ways to stimulate and sustain group innovation, inc.:

- ✓ Starting with a social contract
- ✓ Modelling from the top
- ✓ Moving from idea to action
- ✓ Having fun
- ✓ Beware the loudest voices...



\*CERN Competency Model

5

## Digital pick of the month



**Microsoft Power BI - The Practical Guide 2024**



**Udemy\***



**2h – 15h+**

\*Please note that you need to [sign up for a licence](#) to access this platform

**Recommended by Amy from HR-LD**



*“I needed to learn quickly how exactly the software worked, so I could start editing the data using Power Query. After that it’s been really useful for helping with DAX expression basics!”*

- Explore Power BI tools and learn data analysis and visualization with Power BI Desktop and Pro!
- Choose from two paths:
  - **Summary Path:** A 2-hour crash course for quick mastery.
  - **Complete Path:** Over 15 hours of content covering advanced concepts.
- A great way to learn Power BI efficiently and effectively!

[Index](#)



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Learning and Development

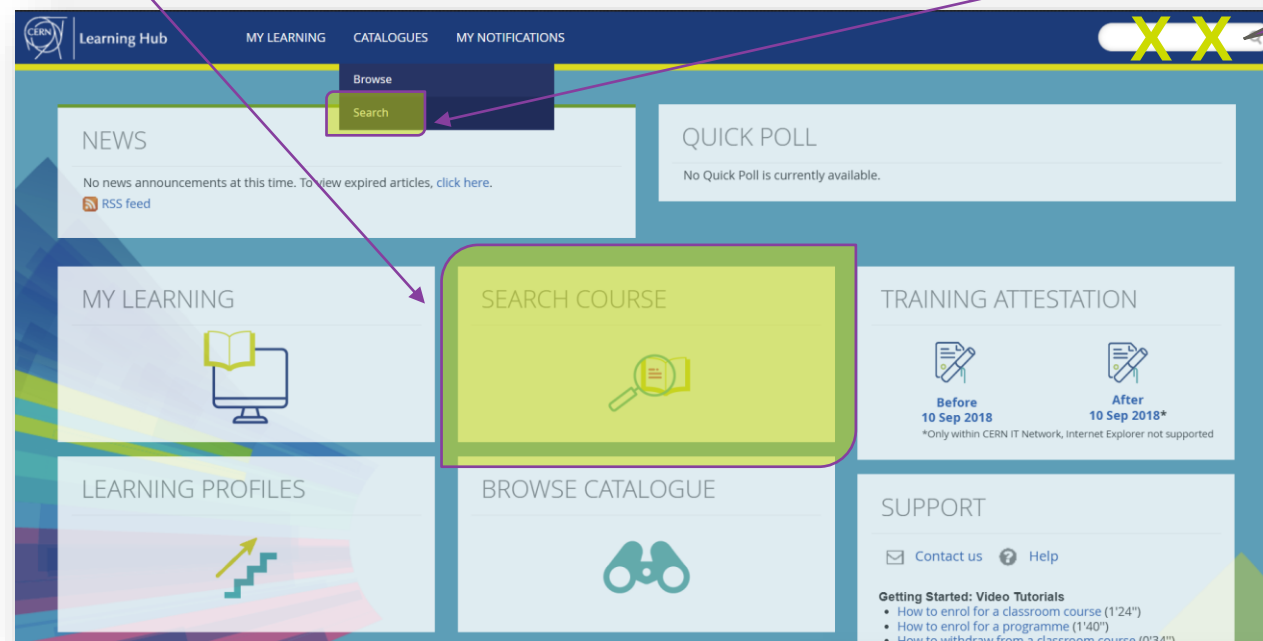
6

## Top tip from the Learning Hub

### Searching for courses

On the Homepage, click on the 'Search Course' widget or under the 'Catalogues' menu, click on 'Search'

⚠ DO NOT use this Search bar... it only shows courses with open sessions!! ⚠



Then type in your key words and 'Search':

LEARNING MODULE SEARCH

Search a Module [Show Tips](#)

By title, ID, description or reference name

☐ Case-sensitive [?](#)

[Index](#)



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**Personal Development & Communication**

| COURSES                                                     | Start Date                     | Enrolment Deadline         |
|-------------------------------------------------------------|--------------------------------|----------------------------|
| <a href="#">From needs to solutions: Insights</a>           | 13 Nov, 11 Dec, 22 Jan, 13 Feb | 1 Nov, 2 Dec, 7 Jan, 9 Jan |
| <a href="#">Active Bystander</a>                            | 27 Jan                         | 6 Jan                      |
| <a href="#">Communication: Science or Art? (Workshop 1)</a> | 23 Jan                         | 7 Jan                      |

**Leadership**

| COURSES                                                        | Start Date    | Enrolment Deadline |
|----------------------------------------------------------------|---------------|--------------------|
| <a href="#">Getting to Grips with Supervision</a>              | 9 Dec, 17 Feb | 11 Nov, 20 Jan     |
| <a href="#">Mental Health Conversations For Managers</a>       | 26 Nov        | 25 Nov             |
| <a href="#">Annual interview: Be prepared as a Supervisor!</a> | 14 Jan        | 8 Jan              |
| <a href="#">Driving for Impact and Influence</a>               | 18 Mar        | 18 Feb             |

Courses will only take place if we reach a sufficient number of participants. More on the learning offer [here](#)



## Technical &amp; Technical Management

| COURSES                                                                            | Start Date                     | Enrolment Deadline           |
|------------------------------------------------------------------------------------|--------------------------------|------------------------------|
| <a href="#">CERN EDMS for Local Administrators</a>                                 | 8 Nov                          | 1 Nov                        |
| <a href="#">Professional ZYNQ UltraScale+ MPSoC</a>                                | 2 Dec                          | 1 Nov                        |
| <a href="#">Power BI Introduction</a>                                              | 25 Nov, 30 Jan                 | 4 Nov, 20 Jan                |
| <a href="#">Career Review Workshop for Supervisors</a>                             | 12 Nov, 15 Nov, 25 Nov, 28 Nov | 5 Nov, 8 Nov, 18 Nov, 21 Nov |
| <a href="#">Procurement Supplies &gt;50 KCHF - Price Enquiries</a>                 | 19 Nov                         | 5 Nov                        |
| <a href="#">Introduction to Machine Learning</a>                                   | 19 Nov                         | 5 Nov                        |
| <a href="#">CERN: CET Basics</a>                                                   | 21 Nov                         | 7 Nov                        |
| <a href="#">Money laundering on external funds: identify and report it!</a>        | 15 Nov                         | 11 Nov                       |
| <a href="#">CERN EDMS - Introduction (short version)</a>                           | 22 Nov                         | 15 Nov                       |
| <a href="#">CERN Service Management - Ticketing System for Functional Managers</a> | 3 Dec                          | 26 Nov                       |

Courses will only take place if we reach a sufficient number of participants. More on the learning offer [here](#)

