



NEWS FROM L&D

WELCOME TO 2024!

January 2024





2024...

**PROMISES TO BE AN
EXCITING YEAR IN L&D...**

**...We will continue our
series of Micro-Talks...**

**...support the WWFW
campaign through targeted
learning solutions...**

**...increase our offer in the
domain of Diversity &
Inclusion...**

...highlight digital learning

AND MUCH, MUCH MORE!!

STAY TUNED...

Flash Info from the Learning Programmes

TECHNICAL

- New trainers onboarded for our [Python](#) courses. Enrol now for the 2024 sessions!
- New course on Overleaf and LaTeX available for [beginner](#), [intermediate](#) and [advanced](#) levels. Registration deadline 15th January 2024.

LEADERSHIP

****NEW** COURSES IN THE PORTFOLIO FOR 2024**

- Coaching is an essential managerial skill to support, motivate and develop your teams... [Master your coaching techniques](#) is a new offer in the portfolio
- Need to manage challenging interactions? [I Find... a solution to my conflict \(for Supervisors\)](#)

PERSONAL DEVELOPMENT & COMMUNICATION

****NEW TO THE PORTFOLIO****

[Blind Spots and Bias Busters](#)
2hr session online

This workshop will help shape your behaviour and practices to become even more inclusive

Kick-start 2024 with a [micro-talk](#) on 26th January 'Ego vs Innovation' (in French)

TECHNICAL MANAGEMENT

- **Career Review Workshop for Departmental Assessors:** several sessions in January in both French and English, offered face-to-face as well as over Zoom.
- **Respecting Privacy in the processing of personal data at CERN:** 24-25 Jan. 2024 - online. [Registration deadline 10th Jan.](#)
- **Data Privacy by Design and by Default - Module 1:** 5th Feb 2024. [Registration deadline 30th Jan.](#)
- **Data Privacy by Design and by Default - Module 2:** 14th Feb 2024. [Registration deadline 7th Feb.](#)

LANGUAGE TRAINING

- [Learn English 1:1](#)...classes resume after the annual closure on **8 January 2024**.
- Looking for a partner to practice your language skills...try out our language [tandem](#) programme.
- [Learn French for ALL](#)...classes resume on 16 January 2024...
- And...the revised Language Guidelines are now published in CDS ([EN](#) / [FR](#) versions).

YOUR CAREER @ CERN

****NEW** programme** **'Focus on Your Career: development discussions'**

A 'Focus discussion' will enable staff to take a step back and, through a discussion, make the bridge between their **personal** and **professional** goals.

For eligibility criteria and to enrol, click [here](#).

Special Feature – WWFW campaign #2

Revitalizing breaks – Les pauses efficaces (view [here](#))



Dive into a Scholarly Analysis on Micro-Break Benefits [here](#).



How to Take Better Breaks at Work, According to Research (hbr.org).

«Where are you running to, don't you see that the sky is within you?»

Christiane Singer

A Learning Nugget from the team

Managing
Self*

Ready to re-ignite your thirst for learning in 2024?

Break Free from **New Year's Resolutions** and embrace **SMART Goals**!



Tune in to 'What People Get Wrong about Setting Goals' podcast (northwestern.edu) for enlightening insights!



Explore Leadership Live and Udemy courses for an enriching learning experience in leadership.



NEW: Digital 'pick' of the month!
Boost Your Productivity: Adapt, Improve, Do!

This short one-hour productivity course will help you deal with your inner brakes that stop you from achieving your goals. Udemy.com



SPECIFIC



MEASURABLE



ACHIEVABLE



RELEVANT



TIME-BOUND

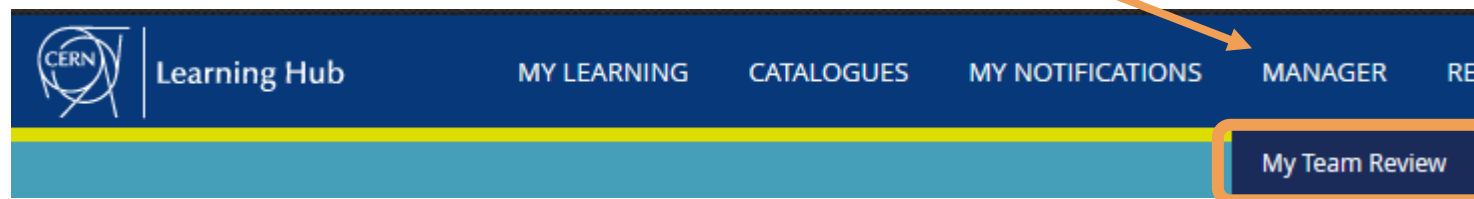
*CERN Competency Model

A Tip from the Learning Hub



Did you know that, as a supervisor, you can view/monitor the learning activities of your team on the Learning Hub?

Go to the top banner on the Learning Hub home page, click on Manager → My Team Review



Expand/click on wheel for more details

Bulk Action			
		Name	Learning Profiles
☐			
☐	⚙️ ▶		✓ Mandatory for all
☐	⚙️ ▶		⚠️ Mandatory for all ✓ Staff Newcomers

Status of assigned Learning Profiles

Last call - don't miss out!

PERSONAL DEVELOPMENT & COMMUNICATION



<u>COURSES</u>	<u>Start Date</u>	<u>Enrolment Deadline</u>
From needs to solutions: Insights (FR)	17-Jan	16-Jan
Convincing Scientific Presentations	13-Feb	5-Feb
Blind Spots and Bias Busters	16-Feb	9-Feb
Work Smarter not Harder - Making the most of your time	5-Mar	5-Feb
Coffee Machine : Who Rinses the Cups? Responding to gender-based discrimination at work (FR)	5-Mar	5-Feb
Coffee Machine : Who Rinses the Cups? Responding to gender-based discrimination at work (EN)	7-Mar	5-Feb
Effective communication with service users	11-Mar	19-Feb

Check the Learning Hub
for more
courses/sessions
in this period.

Courses will only take place if we reach a sufficient number of participants.



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TECHNICAL TRAINING



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<u>COURSES</u>	<u>Start Date</u>	<u>Enrolment Deadline</u>
TECHNICAL MANAGEMENT > HR & SERVICES		
Career Review Workshop for Departmental Assessors	many dates available	
Respecting Privacy in the processing of personal data at CERN	24-Jan	10-Jan
Data Privacy by Design and by Default - Module 1	5-Feb	30-Jan
Data Privacy by Design and by Default - Module 2	14-Feb	7-Feb
MECHANICAL ENGINEERING		
Bases des Normes ISO de Spécification géométrique des produits (GPS)	17-Jan	12-Jan
Calcul de dimensionnement des assemblages soudés	23-Jan	15-Jan
Approfondissement des Normes ISO de Spécification géométrique des produits (GPS)	25-Jan	18-Jan
Introduction to ANSYS Maxwell	30-Jan	9-Jan
CATIA V5 Basics	12-Feb	22-Jan
SOFTWARE PACKAGES		
CERN Service Management - Ticketing system (Foundation)	18-Jan	11-Jan
CERN Service Management - Ticketing system (Advanced)	25-Jan	18-Jan
CERN EDMS - Introduction (short version)	26-Jan	19-Jan
Introduction to EAM - Module 1 (Introduction and Asset Management)	6-Feb	23-Jan
Introduction to EAM - Module 2 (Work Management)	13-Feb	30-Jan

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LEADERSHIP



<u>COURSES</u>	<u>Start Date</u>	<u>Enrolment Deadline</u>
Annual interview: Be prepared as a Supervisor!	19-Jan	15-Jan
Getting to Grips with Supervision (FR)	6-Feb	10-Jan
Driving for Impact and Influence	12-Mar	12-Feb
Getting to Grips with Supervision (FR)	21-Mar	21-Feb
Getting to Grips with Supervision (EN)	18-Apr	18-Mar



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