

Course		Who	Duration
Induction CERN wide			
Onboarding - monthly session		Everyone	4h
Onboarding - quarterly session		STAFF, FELL, DOCT, USERS	8h
Learning Hub mandatory courses	Basic safety		
	Computer Security	Everyone	-
	Emergency Evacuation / Évacuation en cas d'urgence		10'
	Radiation Protection - Awareness / Radioprotection - Sensibilisation		15'
	Safety at CERN / La Sécurité au CERN		20'
	COVID-19 - Health & Safety Measures at CERN / Mesures d'Hygiène et de Sécurité au CERN		15'
	Core communication		
	e-Workshop - Communication: Science or Art? (Workshop 1)	STAFF	8h
	e-Workshop - Effective cross-culture communication (Workshop 2)		8h
Induction EN department			
"Welcome to the EN Department" presentation		Everyone	
Kick-off safety training for EN newcomers (TBC)			2h (EN Safety Office)
Languages			
French Integration course for beginners 2020		Everyone completely beginner in French	80h (10 x 6 h/week + personal work)
Procurement and purchasing rules			
Procuring supplies at CERN up to 200,000CHF		Everyone	15'
Project management			
Project Management with OpenSE		STAFF grade 5 +, and FELL, DOCT, PJAS working in a project	12h (3 x 1/2day)
Software packages			
CERN EDMS Introduction		STAFF, FELLOW, DOCT, PJAS	4h
CERN: Introduction to EDH		FELLOW, DOCT, PJAS	30'
CERN: Introduction to EDH and HRT		STAFF	1h